

TITLE I TIDBITS

September 11 - 15, 2023

Title I Coordinators
Meeting!
October 5th from
9:00 - 10:30 @ KTC.

Use this link to see sample Title I
Contracts.
https://docs.google.com/document/d/1w2a6-Gu6QT_pawT-ksE5KIP7jINAK7arIjSV/dlcFW7o/edit?usp=sharing

HQ letters should
be sent home
during the week
of Sept. 11th.
Your verification
form is due to
Mrs. Cox (via
email) by 5:00pm
on September
20th!

!
REMINDER

Title I funds
cannot be spent
until the plan is
approved by the
state. I will email
you once that
occurs!

IMPORTANT

Effective Immediately, when you submit
receipts for Title I Parent Events, all items
on the receipt **MUST** be for your event. We
cannot accept receipts that have purchases
not related to Title I on the receipt!

The greatest danger for most
of us is not that our aim is too
high and we miss it, but that it
was too low and we reach it."
Michelangelo

Highly Qualified Letters

If you have teachers with any of the following licenses, you must send home the HQ Absence Letter:

Permit to Teach
Emergency License
Provisional License
Limited License
Residency License

In addition, if you have a vacant position that is being filled by a substitute, you must also send this letter home.

These letters go home after students have been in a class for more than 4 weeks without a highly qualified teacher.

Letters need to go home the week of Sept. 25th.

We are missing the following information:
Eastern - Title I Checklist
Elmhurst - CNA

MISSING



We will meet with your Title I Finance person on October 16th from 9:00 - 11:00 at KTC. An invitation will be sent out later next week.

Shoutout to the following schools for adding your Title I Events to the google calendar.

Belvoir
Bethel
Chicod
CM Eppes
Creekside
EB Aycock
Falkland
GR Whitfield
Grifton
Innovation Early College
Northwest
Pactolus
South Greenville
Stokes
WH Robinson
Wahl-Coates
Wellcome

Title I Contract Reminders

- Contracts are due to our office by the 5th of each month.
- Contracts must be signed and dated PRIOR to the first day of contracted service work.
- Ensure you have followed all HR requirements for hiring.
- Remediation teachers are REQUIRED to complete a student roster spreadsheet monthly.
- Upload your remediation rosters/spreadsheets into your google folder using this link:
https://drive.google.com/drive/folders/1Y2NPgg6v4bU10vOOesEsE5c0O5XpA3xQ?usp=drive_link
- Employees working more than 4 hours must show a break on their timesheet.

Make sure you have started uploading your Title I artifacts on your website. Please contact Mrs. Cox to set up a time if you need training!!!!



Never measure your life by your possessions. Measure it by the hearts you touched, the smiles you created and the love you shared.

Title I Parent Events

Bulldog Breakfast - 9/8/23



Shoutout to Mrs. Newman
for having her parent
handouts available in
BOTH English and
Spanish!!



Please share
pictures with us
from your Title
I Events!!